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February 20, 2019

AS AMENDED

SENATE BILL NO. 536

By: Jech of the Senate

and

Newton of the House

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[ state fiscal affairs - institutional petty cash funds
- Department of Environmental Quality - cap -
establishment and replenishment of the fund - Office of
Management and Enterprise - effective date ]
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BE IT ENACTED BY THE PEOPLE OF THE STATE OF OKLAHOMA:

SECTION 1. AMENDATORY 62 O.S. 2011, Section 195, as amended by Section 458, Chapter 304, O.S.L. 2012 (62 O.S. Supp. 2018, Section 195), is amended to read as follows:

Section 195. A. 1. There is hereby created a petty cash fund at each of the following institutions: Oklahoma School for the Blind, Muskogee, Oklahoma; Oklahoma School for the Deaf, Sulphur, Oklahoma; Griffin Memorial Hospital, Norman, Oklahoma; Eastern State Hospital, Vinita, Oklahoma; Northern Oklahoma Resource Center of Enid, Enid, Oklahoma; Southern Oklahoma Resource Center of Pauls Valley, Pauls Valley, Oklahoma; Western State Psychiatric Center, Fort Supply, Oklahoma; Central Oklahoma Juvenile Treatment Center, Tecumseh, Oklahoma; L.E. Rader Children's Diagnostic and Evaluation

1 Center, Sand Springs, Oklahoma; L.E. Rader Intensive Treatment
2 Center, Sand Springs, Oklahoma; the Southwest Oklahoma Juvenile
3 Center, Manitou, Oklahoma; the Office of Juvenile Affairs' Boys'
4 Group Home, Enid, Oklahoma; the Office of Juvenile Affairs' Boys'
5 Group Home, Lawton, Oklahoma; the Office of Juvenile Affairs' Girls'
6 Group Home, Tulsa, Oklahoma; the Oklahoma Medical Center; and the
7 J.D. McCarty Center for Children with Developmental Disabilities.

8 2. The Director of the Office of Management and Enterprise
9 Services and the head of the institution involved are hereby
10 authorized and it shall be their duty to fix the maximum amount of
11 the petty cash funds. The Director of the Office of Management and
12 Enterprise Services shall prescribe all forms, systems, and
13 procedures for administering the petty cash funds of the
14 institution.

15 B. 1. There is hereby created a petty cash fund in the legal
16 division of the Department of Human Services which fund shall be
17 used solely to pay court costs, filing fees, witness fees, and
18 expenses related to any case or proceeding within the responsibility
19 of the legal division.

20 2. There is hereby created a petty cash fund in the Child
21 Support Enforcement Division of the Department of Human Services.
22 The fund shall be used solely to pay litigation expenses, including
23 court costs, filing fees, witness fees, and expenses related to any
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1 case or proceeding within the responsibility of the Child Support
2 Enforcement Division.

3 3. The Director of the Office of Management and Enterprise
4 Services and the Director of the Department of Human Services are
5 hereby authorized and it shall be their duty to fix the maximum
6 amount of the petty cash funds. The Director of the Office of
7 Management and Enterprise Services shall prescribe all forms,
8 systems, and procedures for administering the petty cash funds.

9 C. 1. There is hereby created a petty cash fund in the finance
10 department of the Corporation Commission which shall be used solely
11 to pay litigation expenses of the legal division, including court
12 costs, filing fees, witness fees, and other expenses related to any
13 case, proceeding, or matter within the responsibility of the legal
14 division.

15 2. The Director of the Office of Management and Enterprise
16 Services and the Corporation Commission are hereby authorized and it
17 shall be their duty to fix the maximum amount of the petty cash
18 fund, not to exceed Five Hundred Dollars (\$500.00). The Director of
19 the Office of Management and Enterprise Services shall prescribe all
20 forms, systems, and procedures for administering the petty cash
21 fund.

22 D. 1. There is hereby created a petty cash fund for the
23 Property Distribution Division of the Office of Management and
24 Enterprise Services.

1 2. The amount of the Property Distribution petty cash fund
2 shall not exceed Five Hundred Dollars (\$500.00). The initial amount
3 shall be drawn by warrant from the State Surplus Property Revolving
4 Fund. The Director of the Office of Management and Enterprise
5 Services is authorized to prescribe forms, systems and procedures
6 for the administration of the Property Distribution petty cash fund.

7 E. 1. There is hereby created a petty cash fund in the legal
8 division of the Oklahoma Health Care Authority which fund shall be
9 used solely to pay for court costs, filing fees, witness fees, and
10 expenses related to any case or proceeding within the responsibility
11 of the legal division.

12 2. The Director of the Office of Management and Enterprise
13 Services and the Chief Executive Officer of the Oklahoma Health Care
14 Authority are hereby authorized and it shall be their duty to fix
15 the maximum amount of the petty cash fund, not to exceed Five
16 Hundred Dollars (\$500.00). The Director of the Office of Management
17 and Enterprise Services shall prescribe all forms, systems, and
18 procedures for administering the petty cash fund.

19 F. 1. The Director of the Office of Management and Enterprise
20 Services is hereby authorized, upon request by the State
21 Commissioner of Health, to establish a petty cash fund for the State
22 Department of Health in an amount not to exceed One Thousand Dollars
23 (\$1,000.00), to be used for the purpose of making change for persons
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1 obtaining licenses, paying fees and fines, and transacting other
2 such business with the Department.

3 2. The fund shall be established and replenished from any
4 monies available to the Department for operating expenses.

5 3. The Director of the Office of Management and Enterprise
6 Services shall prescribe all forms, systems, and procedures for
7 administering the fund.

8 G. 1. There is hereby created a petty cash fund for the
9 Financial Management section of the Department of Environmental
10 Quality in an amount not to exceed Two Hundred Dollars (\$200.00) to
11 be used for the purpose of making change for persons obtaining
12 licenses, paying fees and fines and transacting other such business
13 with the Department.

14 2. The fund shall be established and replenished from any
15 monies available to the Department for operating expenses.

16 3. The Director of the Office of Management and Enterprise
17 Services shall prescribe all forms, systems and procedures for
18 administering the fund.

19 SECTION 2. This act shall become effective November 1, 2019.

20 COMMITTEE REPORT BY: COMMITTEE ON APPROPRIATIONS
21 February 20, 2019 - DO PASS AS AMENDED
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